

Minutes of the Annual General Meeting

of

RIOT

Held on Friday 28th April 2023

Dorchester Rugby Club

Commencing at 19:00

Chairman of the meeting: Chairman, Paul Burrows

Present: Members were invited to join the meeting by invitation.

In attendance: Club Secretary and Treasurer

Opening of the meeting

The Chairman opened the meeting.

1. Chairman's Address

The Chairman of the meeting gave a welcome address to the members. It is noted that over 50 members were present at the meeting.

2. Membership Status

The Membership Secretary updated details of current membership numbers. These currently stand as:

Members – 259
First Claim Affiliated – 149
Unaffiliated – 101
Second Claim - 9

3. The RIOT Committee Election

Thanks were given to Martin Mustoe, Mark Allwood, Dee Lewis, Gemma Shone and Samantha Mercer for all their work as they are now standing down. The Chairman introduced the vote for the new Committee members. It was explained how voting would take place and members were asked for a show of hands and those Committee members who were on a yearly appointment were voted on separately and successfully elected to their positions.

The result of the election was as follows:

Candidate	Position	Results
Dee Brooks	Club Secretary	ELECTED
Mark Stockman	Treasurer	ELECTED
Kerri Oliver	Communications Officer	ELECTED
Rob Scott	Social Event Organiser	ELECTED
Mark Stockman	Membership Secretary	RE-ELECTED position vacant
Gerald Carter	Kit and Equipment Officer	ELECTED and remains as Vice Chair

4. Receipt of the Annual Accounts ended April 2023

The Chairman of the meeting invited the Treasurer to present to the meeting on the annual report and accounts for 2022/2023, the achievements of the year and forward plans. A copy of this is attached as Appendix i. Mark Allwood asked for the new 3 Core Committee be approved and added to the NatWest and PayPal accounts. They are also being nominated as signatories and are as follows:

Paul Burrows: Chairperson
Dee Brooks: Club Secretary
Mark Stockman: Treasurer

Once the new signatories are set up then it is noted that the current signatories below should be removed from the account.

Martin Mustoe: Ex-Chairman

Dee Lewis: Ex- Club Secretary
Mark Allwood - Ex Treasurer
Rachel E Jones -Ex-Club Secretary
Joanne C Standen McDougal -Ex Membership Secretary

The accounts included:

- Financial activity and results
- Sources of income
- Expenditure

The accounts were accepted by the members.

5. Future of RIOT

The Chairman presented to the members the results of the Riot Survey that was undertaken in March.

Member's Questions:

No further comments or questions were raised or received. The Chairman of the meeting then made closing remarks and thanked the members for attending the meeting.

The meeting closed at 19:40

I certify this to be a true and accurate record.

Paul Burrows



Chair

Date:

17/3/23

Dee Brooks



Club Secretary

Date:

9/5/23.

BUDGET STATEMENT 2023

Dorchester RIOT			
Period / Year ended 31 March	Notes		2023
<u>Income and expenditure account</u>			
Income			
Membership			4,553.22
Transfers			9,000.00
C25K			56.75
Donations received	1		955.10
Training & Development (refunds)			-
Website & IS costs (refunds)			163.39
Club costs (refunds)			-
Clothing			1,642.49
Swimming			432.45
Juniors			-
Events	2		2,584.23
			<u>19,387.63</u>
Expenditure			
Membership costs (Member refunds)			-23.3
Transfers			(9,000.00)
C25K			(11.65)
Donations paid out	1		(868.43)
EA Affiliation (Members)			(2,000.00)
Affiliation (Club)			(215.00)
Training & Development			(320.00)
Website & IS costs			(352.39)
Club costs			(500.00)
Clothing			(1,513.77)
Swimming			-315
Juniors			-
Events	2		-2655.49
			<u>(17,775.03)</u>
Surplus / (deficit) for year			<u>1,612.60</u>
Closing balances			
Natwest current account			6,262.37
Paypal account balance			1,202.95
			<u>7,465.32</u>
<u>Other non-cash assets held at year end</u>			
First Aid kit			60.11
Glow sticks C25K			47.59
Flags			396.20
Costume for challenges			53.84
Speaker / PA system			170.72
Walkie talkies			133.19
Misc under £50 each			96.58
Gazebo			1,038.00
Misc. under £50 each			35.99
			<u>2,032.22</u>

BUDGET STATEMENT 2023

Dorchester RIOT note to accounts		Income	Expenditure	Surplus / (deficit)
Year ended 31/3/23				
1	Donations in			
	Ironman	£500		
	Pancreatic Cancer collection (R12)	£222		
	Pancreatic Cancer collection (Mark Stockman)	£233.10		
	Donations paid out			
	Pancreatic Cancer UK		-£718.43	(Made up of 2 cash collections plus profits from R12)
	ParkRun Dorchester		-£150	
2	Events			
	Adventure Race 2022	£492.32	-£465.98	£26.34
	Every Mile Counts (EMC) 2022	£724.06	-£501.11	£222.95
	Full Monty 2022	£236	-£236	£0.00
	R12 Feb 2023	£544.71	-£281.38	£263.33
	Xmas party Dec 2022	£587.14	-£809.19	-£222.05
	AGM & Awards		-£283.88	-£283.88
				£6.69

Generally, we budget so that we don't lose money – but because we've made a surplus for 4 of the last 5 years, this year, our budget for 2022 – 2023 had allowed for a small deficit of just over £600 – to avoid us continually building up money sitting in our accounts.

In fact, we still ended up with a surplus – just over £1,600

Main reasons:

- Ironman donation of £500 was not budgeted for, because we can't assume we'll always receive it.
- Most of the races and other events ran last year just about broke even – based on previous years, I'd budgeted for these to be underwritten by £500
- We haven't paid for as many LiRF and CiRF courses as we budgeted for

To talk you through a few things on this slide:

- Membership biggest source of income 4,553 less 2,000 to EA
- Transfers – just between Natwest & PayPal accounts
- Donations – Ironman (for the club) plus collections paid back out to Pancreatic Cancer
- Club costs – primarily use of DRFC, also some awards & trophies
- Clothing income and expenditure both quite high, but the net income is only 129 – we really only aim to cover our costs with this

Bank balances looking healthy – closing £7,465.32 at 31 March 2023, compared to an opening balance of £5852.72 as at 1 April 2022

So, no need to increase memberships this year – and funding available for more run leader training plus the other plans the new committee will have.

Can I ask for a show of hands to approve these accounts? **Approved**

As I'm stepping down as Treasurer this year, I'll also need to transfer some things to Mark and the new Committee, including responsibility for the bank accounts.

BUDGET STATEMENT 2023

Can I also have a show of hands to approve that the new Core Committee (Paul, Mark and Dee) be nominated as signatories for our Natwest account, and that – once they have been set up – all existing signatories have been removed? **Approved**

