

Club Chair

Job title: Club Chairperson

Time Commitment: 3-4 hours per week.

Requirements: Excellent organisational and leadership skills, with a belief in and a vision for RIOT.

About us: Our concept is anchored in an idea, that running is an emotional journey that can not only be shared with others but actually benefit the whole community. RIOT brings athletes of all shapes and sizes together with a vision to run, train, laugh, cry, share and above all give back to the community in a way that creates a legacy for all involved.

About the role: The chairperson is the most senior official role in a club and fulfils a range of duties dealing with overall management of club affairs. Point of strategic contact for the Club. The chairperson leads the club to achieve their vision, short term and long-term goals aligning to a well-founded concept and much-loved club ethos

Responsibilities:

- Provide leadership on all aspects of the club from training to competition, fundraising and social activities.
- Strategic planning and key decision-making duties.
- Responsible for forming, motivating and leading a team so that all the officer and committee positions are filled, taking in consideration skills, experience and diversity.
- Delegating, leading and motivating club volunteers towards club goals/objectives – committee, sub-committee and the wider membership.
- Uphold the club constitution and terms of conditions of England Athletics affiliation.
- Ensuring an understanding of the legal responsibilities of the club to which the Club complies.
- Lead in the enforcement of the club's code of conduct.
- Assist the club to fulfil its responsibilities towards club welfare and safeguarding.
- Taking responsibility for personal conflicts of interest and declaring, recording and managing these appropriately.
- Chairing regular committee meetings and the Annual General Meetings (AGM).

- Being actively involved in creating and following a Club Development Plan and inspiring the ethos of RIOT through challenges and events
- Representing the club at local and regional events.
- Arranging handover or succession planning for the position

Candidate requirements:

- Excellent writing skills
- Well-organised
- Willing to be involved and do, not just lead.
- Creative ideas
- Team player with an ability to pull teams together
- Experience of leading a team, preferably a collection of volunteers
- Willingness to lead and mediate, if necessary, strong and passionate personalities
- A love of running is a must