

Run Co-Ordinator

Job title: Run Co-ordinator

Time Commitment: 3-4 hours per week

Requirements: Co-ordinate leaders and the organisation of the weekly club runs as well as social runs across the club.
Promote training opportunities and socials for our Run Leaders

About us: Our concept is anchored in an idea, that running is an emotional journey that can not only be shared with others but actually benefit the whole community. RIOT brings athletes of all shapes and sizes together with a vision to run, train, laugh, cry, share and above all give back to the community in a way that creates a legacy for all involved.

About the role: As Run Co-ordinator you will be responsible for the organisation of runs and the training opportunities for our Run Leaders to ensure that we have a pool of well-resourced and well-supported run leaders/tailers. .
We need someone organised and passionate about running. You will need to be able to co-ordinate and develop one of the most important areas of the club -running.

Responsibilities:

- Recruit, advise and arrange training for Run Leaders
- Ensure the rota is filled in advance for Monday, Tuesday, and Thursday
- Be point of contact for any changes in rota
- Be point of contact for any 'on run' incidents.
- Check suitability of and advise on routes prior to posting for members
- Collaborate (primarily with Welfare) to compile a guidance document for run leaders
- Co-ordinate in-house training events/social events for Run Leaders/Tailers
- Identify and book Run Leaders on EA training & LiRF
- Co-ordinate and advise on London Marathon entrant
- Collaborate with Club Captains and Run Development on Trail Tourism, Social Runs & Marathon Training plans to ensure catering for a wide range of members and that leaders/tailers are well-resourced/informed to run safely.

Candidate requirements:

- An interest in running and preferably experience in leading runs
- Attention to detail with regard to Run Leader activity
- Approachable with the ability to motivate others and co-ordinate Club Run Leaders